



Henrico High School PTSA

General Meeting Minutes

September 27, 2018 @ 6:30pm – Library



Meeting Called to Order @ 6:30pm

Quorum met with 12 members

Pledge of Allegiance (by *President*) 6:30-6:32

Welcome (by *President*) and Introduce Board of Directors and Agenda Overview 6:32-6:35

- Stephanie Barber-Green (President)
- Twyla Jefferson (Secretary)
- Kimberly King (Treasurer)
- Sharita Bryant (VP of Membership)
- Erin Phelps (Liaison Chairperson)
- Joy Knighton (Parent Engagement Chairperson)

2018-2019 Board of Directors Installation (by *Erin Phelps*) 6:35-6:45

Install and **VOTE** on 2018 – 2019 Executive Board Members

Member Name	Position
Stephanie Barber Green	President
Twyla Jefferson	Secretary
Kimberly King	Treasurer
Sharita Bryant	VP of Membership

OUTCOME:

- *Sharita Bryant presents open offices to the floor
- *Erin Phelps installs all board members
- *Each Board Member is Elected and Voted in by the General Body

Treasury Report -- Budget Overview and Motion for Budget Approval (by *Kim King*) 6:45-6:50

Adopt Audit and Budget for 2018 – 2019 School Year (**VOTE NEEDED**)

OUTCOME:

- *Last year's Audit and this years Budget is adopted by the General Body
- *Need to create a line item for Hospitality to include 2 dinner services for 200 teachers for Parent Teacher Conference

New HHS Wellness Program – Program Overview (by *Leslie Bobb*) – **not present** 6:50-6:52

Membership Report – Provide update on Membership Total, etc. (by *Sharita Bryant*)

OUTCOME:

Sharita Bryant presents that as of today we have 117 members
Incentive for teachers to join – can wear jeans the entire week before Thanksgiving break

Open Chairperson Report – Announce Open Chairperson Roles (*by Sharita Bryant*)

6:52-6:58

OUTCOME:

Sharita Bryant announces all Open Chairperson Positions

Sharita suggests that Renee Kreiser help support the Reflections Program since she is connected to the Center of the Fine Arts at School

Closing Remarks (by President)

6:58-7:00

PTSA member inquired about the difference between PTSA and PTO. Responses touched on what the PTSA offered as opposed to a PTO:

Guidelines vs No Guidelines

Support and Advocacy on a large scale

Scholarships/Fine Arts

Connections

Training

Insurance Costs are cheaper

Next General Meeting Date is November 15, 2018

Next Board Meeting is TBD, but we should meet monthly

Meeting Adjourned: 7:05 pm

- **PTSA Website**
 - <https://hhswarriorsptsa.weebly.com/>
- **Henrico High PTSA Email**
 - HHWarriorsPTSA@gmail.com